

Privacy Policy

This privacy policy sets out how Dunstable Swimming Club governs the privacy of its members and users of this website.

Dunstable Swimming Club is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when renewing or joining the club, using this website or our membership portal, then you can be assured that it will only be used in accordance with this privacy statement.

Dunstable Swimming Club may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 25th May 2018.

What We Collect

We do not collect data directly through this website.

When you apply to join the club or renew your membership we collect and hold the following information:

- Name, address, telephone numbers, email addresses
- Emergency contact details and medical records
- Swimmer related details, such as ASA number, squad, and training centre
- Volunteer qualifications

Why Do We Need It?

We require this information in order to operate the club and provide the very best service to our members, including:

- Effective communication about upcoming events and changes to scheduled activities, such as the cancellation of training
- Contacting next of kin in the event of emergencies
- Coaches being fully informed of medical conditions of members when training or away at events
- Internal record keeping, e.g. volunteer qualifications
- Processing membership through Swim England.

Security

We are committed to ensuring that your information is secure. We have a central data base which is stored centrally, and no other third party has access to your data and it is not shared with any other businesses. Email correspondence and personal data will be deleted if you leave the club, in accordance with Swim England Guidance. If you require your data to be deleted sooner please let us know, however this may affect our ability to offer membership.

Swimmers details are stored on Swim Biz and this Think Smart Software take all proportional steps to safeguard your data from unauthorised access. All Think Smart Software servers are protected by multiple, redundant firewalls and intrusion detection and prevention systems that are regularly monitored and tested. 256-bit Secure Sockets Layer (SSL) data encryption is employed to protect all data access across the internet

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

Links to Websites

Our website may contain links to other websites that might be relevant to you. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement.

Information Requests

Data Subject Access Requests (DSAR's)

You may request details of personal information which we hold about you under the Data Protection Act 1998 and subsequent regulations (such as GDPR 2018). If you would like a copy of the information held on you please write to Secretary@DunstableSwimmingclub.co.uk and we will handle your request within the regulated timescales (maximum one month).

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible. We will promptly correct any information found to be incorrect.

Your right to be forgotten

If you believe that information is being held about yourself without legitimate grounds, then you have the right to request this data to be deleted. Please do so by emailing the address below.

Contact

All enquiries relating to data privacy should be made to secretary@dunstableswimmingclub.co.uk

Swim England Data Protection Policy

Please view the Swim England Data Protection policy on our website for information on how Swim England uses and stores your information.